

WHAT IS A PERSON-CENTRED PLAN (PCP)?

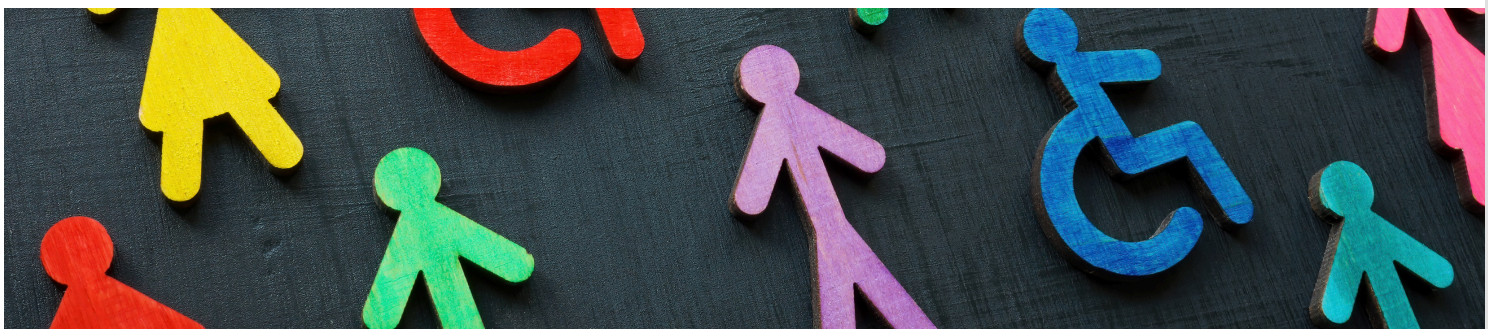


A Person-Centred Plan (PCP) is a document that outlines the educational support plan for a pupil with special educational needs (SEN) or a disability.

While schools may use different names for this plan, a PCP should clearly explain:

- The goals set for the pupil.
- The actions needed to achieve these goals and how often they will take place.
- Who will be involved and where the support will happen.

Typically, a PCP includes three specific targets that are reviewed termly, although younger children may require more frequent reviews.



PURPOSE OF A PCP

The aim of a PCP is to ensure everyone involved—pupils, families/carers, and school staff—has a shared understanding of the plan. It helps remove barriers to learning and ensures the right support is in place for the pupil's success.



CREATING AND REVIEWING A PCP

A PCP is written by the school but should include input from parents/carers and, where possible, the pupil. Regular meetings (at least once per term) should be held to:

- Discuss the pupil's strengths and needs in school.
- Review progress against the targets in the current PCP.
- Set new targets for the next PCP.

Targets should always be SMART:

- Specific: Focused on a specific area for improvement.
- Measurable: Progress can be tracked.
- Achievable: Realistic and within reach for the pupil.
- Relevant: Tailored to the pupil's needs and priorities.
- Time-bound: Clear deadlines for achieving results.

After each meeting, parents/carers should receive a copy of the signed and finalised PCP. For more information on person-centred approaches, visit the Shropshire Local Offer: [Person-Centred Approaches](#).



WHAT IS A PROVISION MAP?

A Provision Map is a tool that schools use to show the support they are providing that goes beyond the usual curriculum. This map:

- Details additional or different provision for pupils with SEN.
- Is often linked to a PCP.
- Should include costings to show how the school's resources are being used to meet a pupil's needs.

Need Further Information or Support?

If you have questions or need advice about PCPs, Provision Maps, or anything related to your child's SEN, contact Shropshire SENDIASS for impartial guidance.

